CAREERS @ ULEC

Program:	**Department Name: Tech House**
Position/Title:	**A+ Computer Repair & Maintenance Instructor**
Location:	152 Littleton Avenue, Newark, NJ 07103
Salary:	$50 - $60/hr. (commensurate with experience)
Hours:	Monday – Thursday, 9am- 3pm (10 week program)
Reports To:	Darrin Sharif – Chief Administrative Officer & Manager of the Tech House
Position Posted:	Until filled
Basic Functions:	An engaging and knowledgeable Computer Repair & Maintenance instructor that will prepare program participants to take the CompTia A+ Certification exam.
Responsibilities:	• Educate students in a classroom setting • Develop and implement engaging lesson plans • Adhere to established teaching curriculum • Maintain positive relationships with students • Document and share student grades and evaluations • Maintain the health and safety of all students • Prepare students to sit for and pass CompTIA A+ Certification Exam
Qualifications:	• Previous experience (5 – 7yrs), in teaching Computer Maintenance and Repair. • Strong classroom management skills • Ability to build rapport with students • Excellent written and verbal communication skills • Strong leadership qualities
Benefits:	Major medical, dental, vision, retirement plan, etc.
Equal Opportunity Statement:	All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected veteran status.
How To Apply:	E-mail resume/CV and cover letter to: careers@ulec.org In the subject line, write: **DEPARTMENT – JOB TITLE**